Keyboard shortcuts

Default shortcuts

Opening, closing, saving and printing

Open a document.	Ctrl + O
Open a copy of the current document.	Ctrl + N
Save a copy of the current document with a new file name.	Ctrl + S
Print the current document.	Ctrl + P
Close the current document window.	Ctrl + W
Reload the document (effectively closes and re-opens the document).	Ctrl + R

Moving around the document

Move up/down a page.	Arrow keys

Move up/down a page several lines at a time.	Page Up / Page Down
Go to the previous/next page.	Ctrl + Page Up / Ctrl + Page Down
Go to page number.	Ctrl + L followed by the page number and Enter
Go to the beginning of a page (beginning of the document if View ▸ Continuous is selected).	Home
Go to the end of a page (end of the document if View ▸ Continuous is selected).	End
Go to the beginning of the document.	Ctrl + Home
Go to the end of the document.	Ctrl + End

Selecting and copying text

Copy highlighted text.	Ctrl + C
Select all the text in a document.	Ctrl + A

Finding text

Show the toolbar that lets you search for words in the document. The search box is automatically highlighted when you press this, and the search will start as soon as you type some text.	Ctrl + F
Go to the next search result.	Ctrl + G
Go to the previous search result.	Ctrl + Shift + G

Rotating and zooming

Rotate the pages 90 degrees counter-clockwise.	Ctrl + Left arrow
Rotate the pages 90 degrees clockwise.	Ctrl + Right arrow
Zoom in.	Ctrl + +
Zoom out.	Ctrl + -

Create your own custom shortcuts

Enable the /desktop/gnome/interface/can_change_accels flag in gconf:

1. Press Alt + F2. The Run Application dialogue opens.
2. In the textbox, type 'gconf-editor'.
3. In the Configuration Editor select desktop ▸ gnome ▸ interface.
4. Check the value box for can_change_accels in the right side of the window.
5. You can add/change the shortcut as follows:
   - Open the *document viewer*.
   - Hover the pointer over the menu item you want to change/create the shortcut for.
   - Enter the shortcut you want on the keyboard, e.g. Ctrl + Shift + T.
   - Close the *document viewer*.
6. Repeat steps 1-3.

7. Uncheck the value box for can_change_accels in the right side of the window.

The next time the *document viewer* launches, your custom shortcut key will be preserved.

Note that this also works for many other Gnome applications as well.

More Information

Advanced

About

Got a comment? Spotted an error? Found the instructions unclear? Send feedback about this page.

Get Involved
Teams
The GNOME Foundation
Support GNOME
Contact

Wiki
Mailing Lists
IRC Channels
Bug Tracker
Development Code
Build Tool

Planet GNOME
Development News
Identi.ca
Twitter

Switch Language

Copyright © 2005–2014 **The GNOME Project**
Optimised for standards. Hosted by Red Hat.